



Nature Birthday Parties

**The following information does not represent a complete reservation agreement.
All rates, policies and procedures are subject to change.**

Age

The birthday child must be turning a minimum of 4 years old.

To reserve your Nature Birthday Party

- Call Annie at 270.393.0077
- Reservations may be made over the phone or in person (Monday-Friday from 9:00 a.m.-4:00 p.m.)
- Please document who you made the reservation with over the phone.

Availability

Nature Birthday parties are generally available 7 days per week on a first-come, first-served basis. All private events are contingent upon the Park's own schedule of events and activities.

- A hold may be placed on a date for 3 days. If the event is not confirmed within that time, *the hold will be lifted without notification.*

Capacity

Maximum group size is 25 children, including siblings. Due to facility limitations, the total attendance maximum including adults is 60.

- We recommend the Nature Birthday Party for children ages 4-11

Payment

Payment in full is due upon confirmation of the event date.

- Member discounts apply.

Rescheduling Policy

You may re-schedule your Nature Birthday Party event 1 time, if you make arrangements for a new date at least one month prior to the reserved date. The cancellation policy will apply if rescheduling your event less than one month prior to the event.

- Please speak directly to the person with whom you made the reservation to reschedule an event.
- If you must reschedule, we will do our best to find an alternative date. However, if rescheduling is not possible, the cancellation policy will apply.

Cancellation Policy

A full refund is available for events cancelled more than 6 weeks prior to the event date. Cancelling your event within 6 weeks of the event date will result in forfeiture of 50% of the fee.

Renter's Responsibilities

You are responsible for the actions of all guests. All children must be chaperoned while outside the River Birch Room and while on park property.

- Provide an adult to chaperon children to and from the restrooms.
- Set-up and breakdown of all tables and chairs.
- Set-up and removal of all party décor. All decorations must be temporary. No tape, adhesive, staples, push pins or other hanging method is permitted.
- Clean-up of all food, supplies, paper products, etc.
- Removal of gift boxes and packaging to an 'official' trash bin.
- Food must be prepared in advance, or may be delivered.

Please note that Lost River Cave kindly requests that you use environmentally-friendly items that have minimal packaging, and, if possible, are made of recycled or recyclable materials.

Equipment and Amenities

- 17 Tables (8'x18")
- 65 Chairs
- AV Equipment
- 2 White Boards
- Kitchenette (no oven)

Parking

Unloading may be done from the staff parking lot. During the event, please park in the Water Wheel parking lot.

Contact Katie or Annie; Monday-Friday for information and reservations

270.393.0077

annie@lostrivercave.com